

LCA CHECKLIST 7 – LCA STANDARD FOR THE DELIVERY OF LEGIONELLA ANALYTICAL SERVICES

Company Name: HFL Building Solutions Ltd	Assessor: Paul Trematick	Date: 16/11/2017
---	---------------------------------	-------------------------

Note to service provider:

RED issues are considered to present a higher risk and we strongly emphasise that these need to be addressed urgently.

* For the attention of the Assessor only.

Summary of what is being assessed: The provision of sampling and laboratory analysis services associated with the control of legionella bacteria including but not limited to sample taking, transport, and reporting of results from water systems, etc. This does not include the provision of routine on-site analytical and monitoring services associated with the control of water treatment programmes as described in the LCA standard for delivery of water treatment services.	
1. * Is there evidence that the service provider has agreed with the client the scope of the services to be provided and that this has been recorded?	✓
2. Is there evidence that a sampling programme has been produced?	✓
Where there is evidence that a sampling programme has been produced, does it include:	✓
3. the location of sample points	✓
4. the frequency of sampling	✓
5. the sampling methodology	✓
6. the details of the analysis required	✓
7. * details of the reporting format and communication routes	✓
8. Is there evidence to indicate that samples for legionella examination are delivered to the laboratory in appropriate conditions, as soon as is practical but within 48 hours from the point of sampling and in accordance with the relevant Standard?	✓
9. Is there evidence to indicate that identity of the sample and traceability are maintained throughout the transport process?	✓
10. Is there evidence to indicate that Legionella analysis has been carried out under UKAS accreditation (or the overseas or international equivalents)?	✓
11. Is there evidence that, where rapid Legionella analysis techniques have been offered, this has been done in addition to and not in place of the conventional culture technique?	✓
12. Is there evidence to indicate that service providers either incorporate certificates of analysis in their reports or include an identifying reference and make them available to clients on request?	✓
Is there evidence to indicate that the reported results explain:	✓
13. the significance of the result	✓
14. further actions required if appropriate	✓
15. the analysis methodology used	✓

LCA CHECKLIST 7 – LCA STANDARD FOR THE DELIVERY OF LEGIONELLA ANALYTICAL SERVICES

Company Name: HFL Building Solutions Ltd	Assessor: Paul Trematick	Date: 16/11/2017
---	---------------------------------	-------------------------

No.	Comments	Action by (date)	Action completed (date)
<u>8</u>	Please provide evidence to indicate that samples for legionella examination are delivered to the laboratory in appropriate conditions, as soon as is practical but within 48 hours from the point of sampling and in accordance with the relevant Standard?	21/12/2017	21/12/2017
<u>9</u>	Please provide evidence to indicate that identity of the sample and traceability are maintained throughout the transport process?	21/12/2017	21/12/2017

The company is to write to the assessor via the LCA secretariat admin@legionellacontrol.org.uk within 6 weeks indicating the steps which have been taken to address all red and black action points providing, where required, documented proof of action. Any amendments to current documents should be highlighted. All non-conformances in the Checklists must be completed satisfactorily within 3 months of the date of the Report and the initial 6 week period will give sufficient time to fulfil final completion within 3 months. In the event of non-completion by this date, then the Company will be at risk of being removed from the LCA website until a satisfactory completion is achieved.